

Six County Maintenance Board
April 10, 2017
Conference Call

Participants: Jim Bennett, Charles Ferreira, Jim Richards, Denice Meyers, Glenn Parks, Sarah Macy, Diane Lewis, Kerry Dolphin, Charlotte LeGallee, Margaret Close

The meeting was called to order by Jim Bennett at 7:00PM.

Secretary's Report: Charles moved to accept the minutes as emailed. The motion was seconded and passed.

Treasurer's Report: Charlotte reported a balance of \$96,396.19. She will transfer some funds to another account soon. The bank is recommending that she wait for an upcoming promotion. Charlotte recommends that we put the extra money in a money market account rather than a CD. She feels there will be better return.

The phone bill rates have gone way up since the original promotional period ended. Charlotte has renewed the phone service with a new promotional rate.

Charlotte will post all payment forms on the Las Posadas website if she can get help. Jim suggested that she forward them to Dion to post.

Glenn questioned the camp weekend fee form. The issue of weekend fees is tabled until next year so Charlotte will wait to post that form on the website.

Charlotte will forward permit papers to Jim to sign.

Vice President's Report: Kerry will interview a lifeguard candidate tomorrow. She got suggested interview questions from Tammy Hill. Dolly Becker has filled in as lifeguard in the past with no complaints. Jim said the board will pay her 4-H enrollment fees. She will have to enroll through Napa County. Kerry will ask Dolly to recommend a second lifeguard.

Marin and Alameda confirmed their camp dates: Marin – July 8 to 15. Alameda: July 29 to August 5.

Jim met with Costinos on Friday to go over the kitchen. They will give us an invoice for future purchases totaling about \$11,000 which Jim can give to the Napa Board of Supervisors. Costinos suggested some new equipment we might want to consider including a conveyor toaster, new stove hops (?), and racks.

Charles questioned whether the hood and fire suppression system will require permits. Jim would like to involve inspection and code people from the start.

We discussed locations for the dish washing sink. Costinos suggested across from the sanitizer. Kerry will research codes regarding the placement of prep and washing sinks.

David Vane has two microphones for each county for \$120 each. Checks should be made payable to David Vane.

The purchase of the new chlorinator is moving forward. Charles and David will assemble the new shed soon and will replace the temporary waterline repair near the kitchen. Charles will make sure that galvanized pipe is safe for drinking water.

Napa will clean kitchen and replace the railings on the bridge. They will clean up the plastic pieces stuck to the railing at the basketball court and look into new netting. They are also planning to repaint the railing. Charles suggested looking into custom made netting. If using zip-tied plastic, the group prefers green to orange.

Sarah and Diane asked if the walk in shelves should be replaced or painted. Glenn says NFS approved shelves are available at Home Depot. Jim thinks Costinos may have used shelves also. Charles says the reach in shelves were replaced recently. He asked if someone would send him pictures.

Steven Worker will be at the May meeting. Glenn asked to have the game cameras on the agenda.

Charlotte reported that a new cover is needed for archery.
Charles reported that the girl's bathroom project is started. It will be ready for summer.

Charlotte reported that the front water heater in girl's camp may not be shutting off. Jim will ask the electrician from Angwin if the electrical there is 3 phase/240.

The meeting was adjourned at 7:46.

Submitted by

Margaret Close