

Las Posadas Camp Board of Directors
Monthly Meeting Minutes

Date: March 11, 2024

Officers Present:

President: Michelle Machado

Vice President: Tom Baldocchi

Secretary: Dave Putnam

Treasurer:

Directors Present:

Alameda County: Jim Richards

Contra Costa County: Tom Baldocchi

Marin County: Matt Torrence, Duncan McAndrews

Napa County: Dave Putnam, William Wagner, open seat

Sonoma County: Michelle Machado, Lisa Bianchi

Visitors and Interested Parties Present:

Margaret Close

-Meeting via Zoom called to order by President Machado at 7:03 pm
PDT

Secretary's Report

Meeting Minutes of February 12th presented by Dave Putnam.
Following discussion and corrections, Matt Torrence moved for
approval, motion was seconded by Duncan McAndrews, motion passed
unanimously.

Treasurers Report

Treasurer Lisa Westin was not present to provide a treasurer's report.

*Westin e-mailed Secretary Putnam the following report via e-mail after the meeting was adjourned:

Checking Account = \$ 55,783.34

Money Market Account = \$ 85,991.49

Two cashier' check were written:

Lisa Westin - 1037.00 for D&O Insurance Payment

Franchise Tax Board - 44.25 for 02/21 Tax Year Penalties & Interest

Deposited: 24.84 check from CPT Group (Insurance settlement)

Also, ordered checks and the amount will be deducted from the checking account directly, 119.00+

Old Business

-Margaret Close, Thomas Baldocchi and Dave Putnam have all submitted proposals for changes to the current Board Bylaws. Close has not seen Putnam's proposals due to an e-mail issue. Putnam will forward his proposals again via e-mail for her to review. Further discussion was tabled until the next meeting when Margaret hopes to have an aggregate version to present to the board.

-Machado reported that a new D&O insurance policy has been place in force.

-A discussion separate Las Posadas Alliance organization will be tabled

for the time being until more information has been gathered and presented.

-Machado reports that our current tax status is not a 501c3, but instead a 501c4. Questions were asked about how this might affect our relationship with U.C. Extension and it was decided that Westin will have to let us know.

-Further discussion about whether the “alliance” group should be part of the board’s mission, or if it should be a separate entity. The consensus among those present indicates that they should be separate but members from the board should be eligible to participate in a separate group. Baldocchi noted that he knows of a law firm in Sacramento that works with this type of organization and might possibly be a good point of contact. Further discussion was tabled pending Close’s analysis.

-William Wagner gave a demonstration mockup to show the work that he has been done so far on the new board website. He plans to enable the new website to make it accessible for members to add and edit content. He reported that he is having some difficulties determining what content should be migrated from the current website. He has downloaded Zip files with quite a bit of information and will need advice on what should be placed on the new website. He says that any files that are posted on the website be provided in PDF.

The current URL for the new website is:

<http://www.wilwag4.dreamhosters.com/>

-Machado reports that Westin has been in contact with the U.P.S. store in Napa and has updated them with contact info. Putnam asked about outstanding keys that have been issued and Machado will get back with that info at next month’s meeting.

New Business

-Westin and Machado have completed the paperwork required by the bank to have their names listed on the account. They issued a cashier's check to pay for a past due tax bill. They will wait until the bank issues new checks to reimburse Westin for the D&O policy.

-Machado reported that a bill from PG&E sent to the post office shows a negative balance due of over \$900. Jim Richards will ask past board Treasurer Jim Bennett if he knows what the payment arrangement was between the board and PG&E to advise the board. The account still shows as being active.

-Machado reported that she has been in contact with CalFire Lake and Napa Unit Chief Mike Marcucci about doing a detailed tour inspection and inventory of equipment at Las Posadas. They determined that a tentative date of Saturday April 12th would work, and we can have up to 15 people on the tour. Several members present at the meeting agreed that they would be available for this date. This tour will be dependent on weather and road conditions which will be known closer to April 12th. Machado will advise of logistics including time any change of dates and whether the road to camp will be in good enough shape to drive personal vehicles on.

President Machado announced that since the proposed camp tour will take place later than the normal meeting date of the second Monday in April the next board meeting will take place via Zoom on April 15, 2024, at 7 pm PDT.

Machado adjourned the meeting at 7:41 pm PDT.

Respectfully submitted by Dave Putnam on April __, 2024.