

Las Posadas Six County Board

May 8, 2017

Attendance: Alameda: Jim Bennett, Charles Ferreira Jim Richards. Contra Costa: Kerry Dolphin. Marin: Denise Myers, Glenn Parks. Napa: Sarah Macy, Diane Lewis, Kerri Abreu. Sonoma: Charlotte LeGallee, Dan Lavell, Margaret Close. UCCE: Steven Worker

The meeting was called to order by Jim Bennett at 7:05.

Secretary's Report – Kerry moved to accept the minutes of the previous meeting. The motion was seconded and passed.

Treasurer's Report- Charlotte reported that she had moved \$70,000 to a money market account. The funds can be accessed at any time and the interest is higher than a CD. She is concerned about fees being charged by the UPS Store in addition to the monthly rental. We are charged about \$7 every week for forwarding our mail.

Vice President's Report – Kerry has hired Sally Decker as lifeguard. She is willing to work Saturday and Sundays and early mornings and nights. Swim schedules should be sent to Kerry.

President's Report: Jim reminded us to notify families that all camp mail must be addressed to 805 Las Posadas Rd. 94508. Mail will still be picked up at the post office in Angwin. Mis-addressed mail will not be delivered.

Jim reported a surprise inspection by the State Fire Marshall, Cal Fire, and DGS. They identified items that must be addressed:

- Clear foliage around all buildings.
- If the hood is replaced, it must be re-inspected.
- Housing for fire hose stations needed. Fourteen regulations from NFPA must be followed, including posted instructions on how to use hoses.

Jim plans to involve state fire officials in the selection and installation of the hood. Kerry will contact a fire department contact in Contra Costa County for help with meeting NFPA regulations.

Electrical issues have been addressed.

Maintenance:

Alameda county reported that the pool is almost clean. The chlorinator system is installed and operating instructions will be put in the maintenance book. The flue in the dining area has been replaced.

The break in the water line has been fixed but the root ball is still a problem. The latch on the bathroom pool gate has been replaced. The fire place has been cleaned out and the ashes were taken away for disposal.

Jobs to complete / Completed jobs:

Napa 2 will repair bunks on May 21. Rex will have the bathroom finished in time for camp.

The wood debris piles need to be chopped for firewood and the leftovers chipped. Concrete and old washing machine need to be dumped.

Kerri has spoken to the garbage company. They are working on a two day per week pick-up. She has arranged for Mosquito Abatement. They suggest covering the green lids over the septic system with dirt to keep mosquitos away from the water.

Leaks in boys' camp due to running toilets have been fixed.

The walk in needs to be cleaned and shelves need to be replaced in walk-in, reach-in, and freezer. Glen will use money on account at Costino's to replace all shelves and vertical posts. They have all model numbers on record. Charles suggested getting high quality shelving as the current shelves are not that old.

Glen will order cups, trays, and silverware from Costino's.

Sonoma will cover the archery area.

Napa1 will paint the picnic tables.

Contra Costa will be at camp on the 28th to repair tables and benches at crafts.

Kerri will ask Rex to look at the hole over the water heater in girls' camp.

Matt will replace faucet at the kitchen sink. Glen will buy it at Costino's. He will buy a new can opener.

Jim asked Sarah to contact Charles Hampton for the first order of paper supplies. We would like stronger garbage bags.

Kerri will order a dumpster for clean-up, and arrange to have it removed on June 6.

Trees are a big concern. The State Forester will be at camp on May 22, at 1:00 to inspect trees for safety issues. The Fire Marshal has said that there can be no limbs within 10 feet of structures.

All County Clean Up: June 4, at camp. There must be a maintenance representative from each county. The maintenance reps will be trained on the new chlorinator at 10:00. They will be asked to sign a document indicating they have been trained.

Health Inspection: The kitchen, pool, and water system will be inspected on May 22.

Kerry will get food safety posters for the kitchen from C.C. Public Health.

Video Cameras Jim and Jim have investigated and have not found any prohibitions against video surveillance. Steven suggested asking the state, as land owners, if they have policies and procedures. Jim will ask the State Forester when they meet on the 22nd.

Submitted by

Margaret Close

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