

Las Posadas 4-H Camp
Executive Board Meeting
March 9, 2009

Present: Tammy Hill, Matt Torrance, Dion Hock, Dorain Salle, Christine Salle, Randy Cole, Barbra Long
Guest: Wesley Hock

Minutes: Distributed and reviewed. Dion moved to accept, Christine seconded. Motion passed.

Treasurers Report: Quickbooks balance \$53,519.00 Bank Balance \$52430.00. Dorain would like to go with the Quicken program instead of Quickbooks for our accounting program. Quicken is more in line with our accounting needs. He would like to start the new program using the balance from the bank statement. There was discussion regarding this and it was agreed that the new program should be started with the bank balance however the discrepancy needs to be researched and resolved. Dion motioned to approve the purchase of the Quicken program up to \$100. Christine seconded. Motion passed. Matt requested that copies of the bank statements be distributed to the board members as well as accounting reports.

Budget: Dorain and Christine reviewed the expenses and income from the past year and created a rough budget to be presented at the April full board meeting. Matt questioned the insurance amount, he thought that it was too low but it was verified that it was the correct amount based on last years expenditures. There are some adjustments to be made and some name changes to be made on proposed budget. Recreation account will actually be the Pool maintenance account. There will be an adjustment made to the amount designated for general maintenance to accommodate necessary repairs due to the erosion of creek bed. There will also be an amount set up to reflect a capital improvements reserve account.

Matt requested that it be noted that our budget was a little bit “too general” for a non-profit. Dion pointed out that in the event of an audit that our actual expenditures would be reviewed, not our budget.

Dion moved to accept the proposed budget for presentation at the April full board meeting. Randy seconded. Motion passed.

Vice President: Dion found out from our insurance that they do in fact require that our lifeguard be over the age of 18. Tammy has found a lifeguard that will take the entire summer. Dion will follow up to make sure that we have a back up in the event that the lifeguard needs any time off. He will clarify with the insurance carrier that the lifeguard must be over 18 even if an adult is present.

John Ballistreri will be working with Napa County regarding the pool repairs to make sure that we are in compliance with all of Napa County’s code requirements.

Alameda County has an individual that would like to expand the ropes course by adding a team “teeter-totter” element. Matt pointed out that it would need to be approved by UC before we can add to the ropes course. Dion will contact UC regarding the approval. Matt stated that he is certified to train for the ropes course. Tammy requested copies of requirements from Matt so that it can be added to the master manual at camp. Christine moved that we budget up to \$350 for a new low element challenge activity to ropes course, pending UC approval. Dorain seconded. Motion passed.

Flowmeter: Jim has contact information for Napa County to get code requirements. He is waiting to find out if we need a 2" or 4". The estimate was \$480 plus tax for a flowmeter with a totalizer. Christine moved to approve purchase up to \$600. Randy seconded. Motion passed.

Blake Heirs/Lease: Tammy emailed Irene after last months meeting, she received no response until today. Lease is being written to cover us to end of June of 2010. They have made contact with many heirs in addition to Igor Blake. The general consensus is that they are all in agreement to sign off.

Maintenance: David Vane will be changing out the valve in boys camp. There is no power to the girls side as a tree fell and took out the power line as well as part of the fence. Dorain was up at camp and noted the following things: The pipe that runs from the tank down towards girls camp has been broken and its leaking. He would like to pull out the existing pipe and and replace it. He got an estimate from Pace supply for \$825 plus tax to completely replace the line and the valves. He would also like to order an extra "t-tool". Dion moved to accept the bid of \$825 plus tax. Christine seconded. Motion passed. The door the admin building was open. The doors to the cooks quarters were unlocked and the lock was left on the combination. The cooks quarters had flooded for the second time in the last couple of years. All of the carpet had to be removed as it was full of mold and mildew. Tammy will send out email reminding everyone to check all doors and locks before leaving camp.

Water Testing: Mary Ellen paid for all of the water testing herself last year. Randy moved to reimburse Mary Ellen for the testing. Dion seconded. Motion passed.

Alameda County will remove the spring caps and remove roots.

C.A.M.P: Please let Tammy know if your county is doing a session. All attending should bring their own lunch and beverages. Event starts at 9:00. Parking will be up at the ball field. Currently have about 100 kids attending.

Other Business: Need to have a plan in place on ordering supplies during camp. Will discuss at April full board meeting.

Matt stated that the Ready Talk account had fraudulent calls placed. All charges were reversed. The password has been changed. Password information to be distributed as needed.

www.lpcam.com Dion is setting up online registration. Board login information
Login:county name (no spaces) Password: 1959

Meeting adjourned at 8:45