

Las Posadas Camp Board

May 11, 2015

Attendance: Alameda: Jim Bennett, Charles Ferreira, Jim Richards. Contra Costa: Kyle Cursi, Don Hanlon. Marin: Allison Brandenburg, Scott Brandenburg, Mischa McCormick. Napa: Tammy Hill. Sonoma: Charles Hampton, Margaret Close. Guest: Glen Parks (Marin)

Jim Bennett called the meeting to order at 7:00.

Minutes: Charles Ferreira moved that the minutes of the previous meeting be approved. The motion was seconded and approved.

Treasurer's Report: Charles Hampton reported a beginning balance of \$44,652.12 on March 27, and a current balance of \$35,093.61.

Vice President's Report: Tammy Hill reported that a full time lifeguard has been hired. Counties should send their schedules to Tammy as soon as possible. The Camp Board will pay for one additional lifeguard for each county.

Old Business

MOU: Jim Bennett turned in the MOU more than a month ago and received a reply last week. We are missing the Environmental Service Report and Emergency Plan. Jim will follow up on this.

Fun in the Forest: Dave and Charles met the inspector from Signature Research. Jim shared the written report. The inspector recommended replacing the cable at some time in the future with a 3/8" cable. The 5/16" cable in place meets only the minimum compliance standard. Jim asked if anyone would be able to replace the worn boards on the balance beam walk. Signature Research would like to be our annual inspector.

Environmental Health Inspections

Pool:

Dave and Charles met the inspector at camp on May 6, and shared copies of the report. The pool didn't pass inspection because the water was cloudy and the main drain wasn't visible. Charles explained that this was because it had just been filled and shocked. Some other corrections and repairs need to be done before camp. There will be another inspection before camp opens.

Kitchen:

Dave and Charles met with the Health Inspector and shared copies of the written report which included twelve corrective actions to be taken before camp begins. The health department will require invoices to show repairs have been done to get refrigerator temperatures down to acceptable levels. Charles asked for suggestions of reliable refrigerator repair people. The repair service in Angwin is listed by the telephone and seems to be reliable. The kitchen will be re-inspected before camp begins.

Water System:

The inspector asked for a report from a Competent Water Inspector. (D3) This has been done and Dion Hock will contact that inspector to get a copy of the report. The water quality is acceptable but there are repairs and modifications they would like to have us do: There should be a pitched roof over the tank. Leaks need to be repaired to avoid running out of water. There should be a screen in the overflow pipe to prevent animals from crawling into it. Charles Ferreira thinks the inspector made reasonable requests and seems willing to work with us. Charles Hampton will ask Gary Osman if he could build a pitched roof for the tank.

Maintenance List:

Jim reviewed the maintenance list. Nearly all work and repairs have been completed.

To Do:

Bobbi Lindwall will order supplies. Glen will replace kitchenware and utensils as needed.

The shelves in the walk-in need to be pressure washed.

Kerri has checked for boards on bunks that need to be replaced. Kerri and Tammy will work on the steps to girl's camp. Tammy will repair clotheslines if needed and will pressure wash and paint the girl's showers. The sink in the nurse's quarters needs to be replaced. The plumbing is new. Tammy will try to get a new vanity for the Lifeguard's quarters.

Kyle will replace faucets by June 7. Brackets for water filled fire extinguishers are not available. Glen may be able to get low flow shower heads for girl's showers.

Tammy will order mosquito abatement.

The roof on the pool shed has not been repaired and there is debris behind it that should be removed. Lots of graffiti around camp.

Let Tammy know if you are able to attend the work day on June 7.

Girl's Bathroom

Charles Ferreira reported on the bathroom replacement project. Rex went to the county for permits and was referred to the state. The county will review all plans to make sure they are compliant with codes. Cost of materials will be approximately \$3,000 to \$4,000. The total cost will be about \$7,000 to \$8,000. Charles suggests that the board does the demolition work and finishes the plumbing and electrical work to keep costs down.

Charles repaired the doorway so the bathroom is safe to use.

Last Minute Items:

Scott has found a hunting camera that could be installed near the dumpsters.

Submitted by

Margaret Close

Next meeting September 14.

