

LAS POSADAS 4-H CAMP EXECUTIVE BOARD MEETING 10/11/04

Present: Eileen Castelli - Marin  
Larry Campos - Contra Costa  
Jim Perano - Contra Costa  
Daniel Murphy - Contra Costa  
Garth Hewitt - Sonoma  
Jim Bennett - Alameda  
Chuck Kava - Sacramento  
Mike Willmarth - Napa  
Marciel K. - Napa Youth Advisor

President Daniel Murphy called the meeting to order at 7:45 p.m. Garth arrived and handed out the agenda.

**MINUTES:**

The minutes from the September full board meeting were passed out and the group agreed to wait until all members had received these minutes before discussing or approving. There were a few items that need to be revised and Garth will contact Mia regarding these changes. It appears that only a few people received the minutes via e-mail. Garth will also insure that Mia has all the correct e-mail addresses. The minutes will be reviewed and accepted/approved at the November full board meeting.

**TREASURER'S REPORT:**

**Bank Account:**

Margaret passed out the latest bank statement to all members. Our current balance is \$42,000.00. She reported that all of our bills have been received and paid with the exception of an outstanding bill for Granger Pool Parts. There was some confusion as to whether this had been paid or not. Margaret will resolve this and report back to the board at the next meeting.

**Taxes:**

Margaret reported that we have received a "Last Notice" from the IRS notifying us that the 2002 taxes were never filed. Margaret has been trying to recreate the records from that year but is having a difficult time, as there are many missing documents. We have not, as far as anyone knows, received any other notices regarding this matter. It was agreed that Margaret would send a letter to the IRS explaining our situation for the 2002 tax year and request some direction from the IRS.

**Audit:**

The board addressed the fact that we need to have an audit conducted per the Board's recommendation and the MOU. This needs to be completed by January 2005 at the latest, prior to handing the books over to the new Treasurer. Mike will check with the non-profit groups to see if a CPA is available. Chuck reported that he may have access to someone from Sacramento County to help and Marciel is going to check and see if the UC system has a CPA. This will be reported on and finalized at the November meeting.

### **MAINTENANCE REPORT:**

Jim P. reported that he has scheduled a "walk through" for camp maintenance October 30, 2004 at 10:00 a.m. There needs to be at least 1 representative from each county at this walk through. If the Counties know who their maintenance people are going to be for 2005, it would be helpful for those members to be there also. A list of maintenance items and a capitol outlay projection list will be developed following the walk through by Jim P. and Daniel.

The Bellevue School has decided to not use the camp this October for their outdoor education. At this time, there are no scheduled outside groups committed to use the camp facilities. Jim P. reminded everyone that the water should not be used for drinking since the camp has been closed for a few months. If anyone is going up to camp for training/work weekends, the water will be fine for showers and cooking, but bottled water should be brought for drinking.

### **STATE CAMPING TASKFORCE:**

Larry reported on this committee. There has been one meeting so far for the statewide camping taskforce. The group will be meeting quarterly and Larry will be reporting to the group their findings/recommendations. He reported that there is a good diverse group of people serving on this committee including youth staff, adult leaders, 4-H people, Campfire people, both adults and youth. The focus of this group is to develop guidelines for risk management and to increase the training of both adults and youth.

### **OLD BUISNESS:**

2005 Camp Dates: The group was able to come up with a schedule for 2005 that will work for all counties. The dates are as follows:

June 18 - Contra Costa

June 25 - Sonoma

July 2 - Sonoma

July 9 - Sacramento

July 16 - Alameda

July 23 - Napa

July 30 - Napa

August 6 - Marin

Daniel made a motion to accept this schedule, Jim P. made a second. All were in favor.

A discussion followed this around how we choose camp weeks, and is there a better way. Some of the issues raised included counties miss Leadership conference too many times, too many fairs per county, children may have to make a choice between fairs and camp, inequality in counties with 1 week vs. 2 weeks (2 week counties have an "upper hand"), always getting 3<sup>rd</sup> choice. Suggestions for other ways of choosing weeks included a rotation basis, negotiations, drawing weeks from a hat, continue the way we do it now, turning in requests in August and letting all board members have this info, counties to put down 3 choices but not to give them a value (i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> choice).

(cont.) The Executive Board is not able to make any kind of decision regarding changing the process without full board approval. It was decided to make this issue an agenda item for next year, possibly in the spring to bring together all ideas.

**Memo Of Understanding:**

Jim B. reported that our presidents have not signed the MOU as it is still in the UC Presidents Office. As previous minutes indicated, this will be signed by the Las Posadas 4-H Camp Board presidents as soon as it is finalized.

**Christmas Meeting:**

The December Christmas dinner/meeting will be held Monday December 13, 2004 at Wente Restaurant in Livermore. This will be hosted by Alameda County. Final details will be presented at the November meeting.

**Nominating Committee:**

Garth and Daniel will appoint the nominating committee at the November meeting. The Nominating Committee will gather and publish the list of candidates no later than 7 days prior to the December meeting per the bylaws.

**Next meeting:** Full Board - November 8, 2004 at The Napa County 4-H Office. Marciel reported that she would be cooking dinner for all meetings (exec and full board) for the next year. Please plan to come a little early for dinner.

Meeting adjourned at 9:35 p.m.

Submitted by: Eileen Castelli