

Minutes & Maintenance List – 6 C0 Meeting 10/12/14

The meeting was called to order at Las Posadas 4H Camp.

Present: Dion Hock, Jim Bennett, Jim Richards, Tammy Hill, Bobbi Lindwall, Charles Ferreira, David Vane, Margaret Close, Kyle Cursi, Don Hanlon, Glenn Parks, Allison Brandenburg, Mischa Mc Cormick, Charles Hampton, Gary Osman.

Guest from Cal Fire: Gary Blumenthal – Deputy State fire Marshal; Michael Duggan – Senior Civil Engineer; Marc Van Zuuk – Property Manager

The minutes of September 8th were read, motion made by Jim R. seconded by Charles F. and minutes approved and passed.

Treasurer: Bobbi reported all bills are paid and reminded everyone we had talked about raising fees this year in time for all counties to take it back to their boards. Bobbi made a motion to raise fees by 10.00 per night per person, seconded by Margaret and passed.

Camp Weeks:

June 13 – June 20	Napa 1
June 20 – June 27	Contra Costa
June 27 – July 4	Sonoma 1
July 4 – July 11	Sonoma 2
July 11 – July 18	Marin
July 18 – July 25	Marin Teen Camp
July 25 – Aug 1	Napa 2
Aug 1 – Aug 8	Alameda

Nominations: Bobbi will work on nominations for officers for the coming year.

Xmas dinner: Sonoma is in charge. Will do 1st or 2nd Sunday in December, more info to come.

Electrical: All electrical at camp needs looked at and repaired. Need to hire licensed electrical contractor for this work. Electrical connectors on trees need looked at, be sure we have correct clearance etc. Make sure ground at every building, etc.

Kitchen:

Inventory of all cups, forks, knives, etc. Bobbi and Glenn will do this.

Floor needs redone -- wait for long term lease

Oven – have calibrated every year before camp, looking to replace and new hood as well.

Smoke detectors

Refrig/Freezer – have checked before camp each year

Clean debris around back of kitchen, organize good stuff and throw away any broken items.

All items on roof of kitchen need removed.

Melinda needs serviced.

Buy a pasta pot.

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Slab/Dining Hall:

Begin replacing picnic tables. Marin will build new tables again. Heavy tables will be placed in areas where they do not have to be moved.

½ of grill replaced, see about other ½ - Tammy will ck on

Cap flue on fireplace

Move wood from beside fireplace

Maintenance Shed:

Ringer needs fixed outside of door for phone

Lights need replaced

Clean debris around back of shed, organize good stuff and throw away any broken items

Check electrical/lights etc.

Staff Bathroom:

Floor needs redone - Charles F to work on.

Boys & Girls Bunks:

Need steps built outside of entrance and down towards slab of Girls bunk

Repair planks on all sleeping decks that are needed in both bunks.

Clothesline needs replaced and/or fixed in both bunks.

Check tree limbs that may be dangerous and have them cut down in both bunks

Pressure wash girls showers (with small handled pressure washer)

Clear vegetation around electrical lines in both bunks.

As stated above electrical lines in both bunks need to be fixed.

Bathrooms in both bunk areas need to check toilets, make sure working, rebolt some, grout some etc.

Light fixtures in both bathrooms need checked and be sure all light fixtures covered and water proof.

Check sinks in both bathrooms some need aerators.

Cut roots down that have gotten high instead of painting – Sonoma will do this.

Water heaters in both bathrooms need check and 1/3 up/ 1/3 down system on waters heaters.

Second bathroom in girls bunk needs torn down.

Check bathroom roofs in both bunks, repair holes etc.

Cook/Nurse Quarters:

Debris around building needs removed and cleaned up

Debris up by where trailer was needs removed

Replace vanity in lifeguard bathroom 20 "

Got new rugs for nurse area, will do cooks this year. -- **Tammy will do this**

Redo shower in cooks quarters- Charles F doing this.

Water heater needs strapped.

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Pool:

Clean pool and get ready for camp. **Alameda**
Debris around pool shed needs removed
Roof on pool shed needs fixed
Wiring in pool sheds needs repaired/fixed
Caulking around pool needs redone.
Tree behind pool house need cut down.
Water heater needs strapped.
Cover junction box outside on bathroom (needs cover/cage)
Wire fence needs repaired
Chlorine containers need labeled.

Admin Building:

Remove debris and dirt from around base of building
Remove smoke pipe from wood stove or cap it.

Burnside Campfire/Woody's Circle/Craft Area:

Craft shed needs walls put up inside, shelves fixed, vents put in. – **Sonoma**
Windows need repaired in craft shed
Need new faucet and sink.
Replace lock on door of craft shack
Roof of craft shed needs repaired
Wood chips spread down trail to campfire – **Contra Costa**
Step down into Burnside campfire need cleared and repaired
Clean fire pits in both campfire areas.
Cover white PVC pipe going down trail to campfire.
Benches in Burnside campfire all need evaluated and those in need replaced/fixed
Seal Woody's circle benches again this year.
Steel brace electrical needs grounded.
Does rotting stump need removed?
Steps to Burnside need redone.
Erosion behind campfire pit – anything to be done?
Firepit needs dug out, more rocks put round edge.
Tree over fire pit needs trimmed.

General:

Roofs and gutters on all buildings need cleared of debris.
Bee traps need done in November.
Septic tanks – Do we need to roto roter lines? Pump any tanks? Need to add bacteria to tanks in January and June?
Septic tank by cooks/nurse needs looked at.
Foot bridge going up to pool needs checked.
All fire extinguishers need serviced and hung before camp.
Fire hoses need replaced.

Weekend before Camp -- Napa Week 1 will continue to do the general clean-up of camp, get it ready to open.

This is also a county work weekend so that any county that needs to finish up a project can do so.